

Sample Work Plan Entry

X Public Library Strategic Plan Work Plan 20xx-20xx

GOAL 1: The library will provide in-person opportunities for people to interact with each other.

Goal	Activity	Time Frame	Staff Involved	Resources Needed	Outcomes	Progress
1	Board game night	September-November 20xx (monthly)	Library Assistant	Board games; Staff time (2 hours per month); \$30 per month for snacks and beverages	Increase in the number of people coming to the library for programs; Feedback from community members about how much they enjoy connecting with each other	First event held September 20; 15 in attendance; 100% positive feedback and said they would attend again
1	Themed community potlucks	October 15	Library Director, Library Assistant	Meeting Room; Staff time (4 hours per month); fliers		Scheduled first event for October 15
1	Programs for seniors	November 20xx-April 20xx (monthly)	Librarian	Meeting room; Staff time (2 hours per month); volunteer time		Not yet started
1	Trivia Night	January-May 20xx	Librarian	Staff time; meeting space at local brewery		Not yet started
1	Bingo Night at the Library	TBD				Not yet started